

***Board of Trustees Special Meeting Minutes
September 1, 2020***

5:30 pm Special Board of Trustees Meeting

Zoom Link: <https://zoom.us/j/95749039651?pwd=SGs4blcveEFhM3Rrd0Q2U1JOYWx0Zz09>

Meeting ID: 957 4903 9651

Meeting Password: OCBOT-9-1

Trustee Bryant called the Board of Trustees Special Meeting to order at 5:34 p.m.

Board Members in Attendance:

Tom Eckmann Cheryl Miller Harriette Bryant Candelario Gonzalez Frankie Coleman

Others in Attendance:

Marty Cavalluzzi, President

H. Bruce Marvin, Assistant Attorney General

Adam Morris, Chief of Staff (minutes)

The Board read the Mission, Vision and Values.

A. Communication Items

1. Communication from the Public

- None.

B. Study Session

1. Governance Process Update – Dr. Mary Spilde

- Dr. Mary Spilde provided the Board of Trustees an update on the Governance Task Force work and timeline. The Governance Task Force is close to submitting their recommendation(s) to the President, and will be offering an opportunity to the college community to provide a final round of feedback before doing so. Dr. Spilde provided a preview of the final report, which included: an introduction to the governance system; the overall framework; structure of the various councils; the Task Force's guiding principles; a

definition of governance for Olympic College; a glossary/definition of terms; a list of stakeholders identified (and their roles in governance); identified roles of the Board of Trustees, President and Executive Team; a proposed decision making model; and, membership structure of each council (along with appointing process).

2. Faculty Senate Presentation – Elisabeth Briggs

- Elisabeth Briggs, Math Faculty and Chair of the Faculty Council, provided an introduction of herself to the new Board Members prior to her presentation. Ms. Briggs' presentation started with a brief history of the Faculty Council, and then provided reasons she feels it is time to transition to a Faculty Senate. In her estimation, a more formal group, like a Faculty Senate, would improve the attendance/participation by faculty, would help improve the work done by the current Faculty Council, and would improve communication among faculty and administration. The Board of Trustees was provided with the most current version of the draft Faculty Senate Charter.
- A question and answer period was held. Trustee Eckmann brought Dr. Mary Spilde into the conversation to address questions he had on the intersection/interaction of the Governance System being developed and this Faculty Senate Charter proposal. Specifically, Trustee Eckmann was trying to understand the areas of responsibility and purview of the two groups, and how they would intersect. Dr. Spilde informed the Board that all of those questions would still need to be figured out.
- Trustee Bryant confirmed with Ms. Briggs that the proposed Faculty Senate is only advisory to the President. Additionally, Trustee Bryant informed Ms. Briggs that it is in expectation of the Board that all faculty have an opportunity to review/provide feedback/vote on the proposed charter.
- Trustee Bryant requested President Cavalluzzi come back at the next Board Meeting to provide his thoughts/comments/concerns on this draft of the Faculty Senate Charter. Trustee Bryant also requested monthly updates on the work done on the Faculty Senate Charter by Ms. Briggs.

C. Work Session

1. Action Item: Discussion and Finalization of Board of Trustee Goals for the 2020-2021 Academic Year

- Dr. Allison Phayre, Executive Director of the Office of Institutional Effectiveness, lead the continued discussion on the Board of Trustees' Goals for the 2020-2021 Academic Year. Dr. Phayre assisted the Trustees in their discussion of proposed goals, specifically the creation of S.M.A.R.T. goals (**S**pecific, **M**eurably, **A**ttainable, **R**elevant, and **T**ime Bound).
- After the Trustees workshopped their goals, the decision was made to forgo any action on them until the next regular Board of Trustees Meeting.

D. Adjournment

Trustee Bryant adjourned the meeting at 7:30 p.m.

This regular board meeting site is barrier free. Information for people with hearing or visual impairments may be provided by calling Access Services at 360-475-7540.