

OLYMPIC COLLEGE POLICY

TITLE: Employee Ethics Policy

POLICY NUMBER: OCP 400-05

REFERENCE: RCW 42.52

In accordance with RCW 42.52 and the Ethics in Government Act, Olympic College employees hold a public trust which obligates them to honesty and integrity in fulfilling the responsibilities to which they are appointed. Paramount in that trust is the principle that employment at Olympic College may not be used for personal gain or private advantage. The Olympic College Board of Trustees directs that all employees adhere to the Code of Ethics as delineated in RCW 42.52, specifically regarding conflicts of interest, improper use of state resources, compensation for outside activities, and gifts.

The Board of Trustees directs the President to establish procedures necessary to comply with the law, including, but not limited to, a procedure for obtaining prior approval for receipt of an honorarium and the criteria for such approval.

*Recommended by
Submitted to President's Cabinet for Review
Approved by President
Submitted to Board of Trustees
Approved by Board of Trustees
Published in Washington Administrative Code*

*Donna M. Allen

February 28, 1995
March 28, 1995*