

***Board of Trustees Regular Meeting Minutes
March 18, 2014***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room #119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Warner called the Board of Trustees Regular Meeting to order at 5:05 p.m.

Board Members in Attendance:

Jim Page Bev Cheney Steve Warner Alice Tawresey

Others in Attendance:

David Mitchell, President
Shawna Bliss, Interim Executive Assistant to President
Damon Bell, Vice President for Student Achievement & Support
Mary Garguile, Vice President for Instruction
Bruce Riveland, Vice President for Administrative Services
Joan Hanten, Vice President for College Relations
Bruce Marvin, Assistant Attorney General
Chris Stokke, President AHE
Candace Alvarez, President WPEA
Margarita Mashkina, ASOC President

A. Consent Items

Approval of the draft minutes for the February 18, 2014 Regular Board of Trustees Meeting.

Trustee Page made a motion to approve the minutes. Trustee Cheney seconded the motion. The vote was unanimously in favor of approval of the February 18, 2014 minutes.

B. Communication Items

1. Communication from the Public

There was none.

2. Report of the Associated Student Body of Olympic College

Margarita Mashkina reported that

- A Turnitin workshop was held in the North Conference Room on February 24th to help inform students about the program. Turnitin is a web-based

platform designed to help detect plagiarism. It is owned by iParadigms LLC, an international cloud-based plagiarism detection and online grading service. It is being used by many professors at Olympic College.

- Students are taking final exams this week and looking forward to Spring Break next week; Spring Quarter begins March 31st.
- Elections will be held next quarter; officers will be trained in June.

3. Report of the Board

Trustee Warner attended the Innovations Conference in early March; he reported that it was one of the best conferences he has ever attended. He enjoyed the one-hour presentations and appreciated the additional citations and resources made available to attendees. All PowerPoint presentations are available; he will share them with the Board. Presentations covered everything from how the brain works to the implications of economic classes on education. Mary Garguile reported that a team from OC attended the conference; she invited Trustee Warner to the to-be-scheduled team debriefing session at OC; he indicated that, his schedule permitting, he will attend.

4. Report of the President of the College –

David Mitchell reported that

- The CCNE Site Evaluation Team's expressed findings at the Exit Review was positive for the nursing program.
- The legislative session ended last Friday. The Kitsap Sun reported a "beefier" state budget but he disagrees; the budget is dismal for higher education. In addition to an efficiency cut and an increase in some accountability components, there will be no increase in tuition allowed. He intends to meet with the Kitsap Sun's editorial board and enlist their support in educating the public; the long term prognosis is not good.
- The MESA Program is receiving positive recognition; it will be funded for another year.
- After completing and submitting the Efficiency Study for the building of the College Instruction Center, the OFM gave the go ahead to proceed with design. OC will go after construction funding in the next legislative session.
- The OC Foundation hosted a successful Auction & Brunch at Anthony's; it was fun. He reported that it really is an outstanding event; the community anticipates it each year and likes to go. This year's theme was the '50s; attendees had fun dressing up in '50s attire.
- At the April Board meeting, there will be a joint presentation with Western Washington University and Olympic College – Poulsbo.

5. Report of the Olympic College Washington Public Employees Association

Candace Alvarez reported that the WPEA is preparing for negotiations for the 2015-2017 contract.

6. **Olympic College Association of Higher Education**

Chris Stokke invited members of the Board of Trustees to attend the Faculty end-of-quarter party this Thursday, March 20th, from 11:00-2:00; it will be held in the Faculty Lounge (HO 108).

7. **Report of the Olympic College Foundation**

David Emmons reported that

- The Alumni Association has over 100 members, all self-recorded. A spring event is being planned at the Admiral Theatre.
- The OC Foundation is a participant in the Kitsap's "Big Give" scheduled for May 6th; any gift the OCF gets will be matched.
- The Scholarship Committee is in their third week of reading applications; readings are scheduled through mid-April. David shared the story of one scholarship recipient - a 56-year-old nursing student, the mother of two, who lived in her van while attending OC; she has maintained a 4.0.
- Three records were broken at this year's Foundation Auction & Brunch held at Anthony's – a record number of attendees (157); \$10,125 was raised for the "fund a need" (including a \$250 donation from Anthony's – a first); \$55,000 was raised from the event. Anthony's will host the event, again, next year (for the eighth time).

8. **Presentations**

Washington State Population & Employment Data 2010 – 2013: Dr. Mitchell presented the PowerPoint; he and the Board discussed each slide. He indicated that this data must be studied carefully and that the Board must determine a proactive response to dealing with the changing demographics in our region. OC needs to recognize its potential student base; it needs to meet the needs of the diverse, as well as, the aging population. Marketing, building a strong basic studies program, ensuring professional development, and funding are important components in the development of a strategy. Dr. Mitchell proposed discussing this at the annual Board retreat. In addition to using the data to develop strategies, Trustee Page recommended inviting diverse groups to meet with the Board to share ideas.

C. **Study Session**

1. **Board Coverage of Upcoming events**

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

D. **Action/Information Items**

1. **Action Item: Black History Month Resolution**

Dr. Mitchell noted this resolution was not taken through the usual process for resolution proposals and he would like to do that. He proposed following the protocol, taking it to the College Council, and presenting it, in a timely manner, next January. The Board agreed to table the action item; they also supported the idea of changing the wording of the resolution to indicate that every February, rather than just one year, be recognized as Black History Month.

2. Action Item: Update Resolution between the College and Local Government Investment Pool (LGIP)

The Board agreed to table the action item. They would like to see the existing policy that is being modified regarding LGIP authority and the WAC that drove the need for the BOT action.

3. Action Item: Sabbatical Requests

Trustee Tawresey motioned for approval. Trustee Page seconded the motion. The vote was unanimously in favor of Sabbatical Requests.

Members asked and Mary Garuile explained the process of applying and being accepted for a sabbatical. Members of the Board were complimentary of the proposals; they appreciated the efforts made to request sabbaticals expanding the professor's expertise and/or benefitting the college. They expressed an interest in having the professors report on their sabbaticals upon their return to campus.

4. Action Item: Non-Discrimination Policy Revision

Trustee Page motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of the Non-Discrimination Policy Revision.

The policy will be filed tomorrow; mandated changes will take 31 days to take effect.

5. Action item: Foundation Tender of Gift for February 1, 2014 to March 1, 2014

Trustee Tawresey motioned for approval. Trustee Cheney seconded the motion. The vote was unanimously in favor of Foundation Tender of Gift for February 1, 2014 to March 1, 2014.

E. Executive Session

The Board adjourned at 6:40 p.m. for 15 minutes to go in to Executive Session. The meeting reconvened at 7:00 p.m. out of executive session. The meeting adjourned at 7:01 p.m.

F. Adjournment

Trustee Warner adjourned the meeting at 7:01 pm.

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