

## B & C SAMPLE CURRICULUM

### Fall Quarter

CIS 150 Survey of Computing	4
MEDA 110 Anatomy & Physiology	5
MEDA 120 Medical Office Procedures I	4
MEDA 162 Medical Terminology **	5
MEDA 163 Medical Insurance Billing	3

### Winter Quarter

BSTEC 110 Beginning Keyboarding	3
MEDA 111 Pathophysiology for Med Assts	4
MEDA 115 Computers in the Medical Office	4
MEDA 116 Principles of Pharmacology for Reimbursement	2
MEDA 117 Healthcare Customer Service	3
MEDA 118 Ten Key Skills	1

### Spring Quarter

MEDA 112 Med. Law, Ethics & Bioethics	3
MEDA 114 Coding in Alt, Healthcare Settings	3
MEDA 164 Coding for Outpatient Settings	3
MEDA 180 AIDS/HIV/Blood Borne Pathogens	1
MEDA 205 Medical Claims and Coding	2
OLRM 220 Human Relations in the Workplace	3
PE-ED 109 Basic CPR	1

### Summer Quarter

MEDA 213 Externship for Billing/Coding	6
MEDA 214 Externship Human Relations.	2

**Total Credits: 61**

## MEDA SAMPLE CURRICULUM

### Fall Quarter

MEDA 109 Healthcare Calculations	2
MEDA 110 Anatomy & Physiology	5
MEDA 112 Medical Law, Ethics & Bioethics	3
MEDA 151 Professional Prep I	1
MEDA 162 Medical Terminology	5
CIS 150 Survey of Computing	4

### Winter Quarter

MEDA 111 Pathophysiology for Med Assts	4
MEDA 120 Medical Office Procedures I	4
MEDA 136 Examination Room Techniques	5
MEDA 152 Professional Prep II	1
MEDA 163 Medical Insurance Billing	3
MEDA 168 Invasive Procedures for Med Assts	2

### Spring Quarter

MEDA 113 Pharmacology for Med Assts	2
MEDA 121 Medical Office Procedures II	4
MEDA 137 Lab Procedures for Med Assts	4
MEDA 153 Professional Prep III	1
MEDA 205 Medical Claims and Coding	2
MEDA 208 Exit Testing for MA	2
MEDA 209 Medical Office Emergencies	2

### Summer Quarter

MEDA 210 Practicum for Medical Assistants	6
MEDA 211 Human Relations in the Med Off	1

**Total Credits: 62**

## SAMPLE CURRICULUM →

### Medical Receptionist

BSTEC 110 Beginning Keyboarding	3
CIS 150 Survey of Computing	4
MEDA 112 Med Law, Ethics and Bioethics	3
MEDA 117 Healthcare Customer Service	3
MEDA 120 Medical Office Procedures I ~	4
MEDA 140 Medical Receptionist Skills	2

## Medical Receptionist- cont.

MEDA 141 Medical Receptionist Externship ~	3
MEDA 162 Medical Terminology **~	5
MEDA 163 Medical Insurance Billing ~	3
MEDA 180 AIDS/HIV/Bloodborne Pathogens	1
OLRM 220 Human Relations in the Workplace	3
PE-ED 109 Basic CPR	1

**Total Credits: 35**