

***Board of Trustees Regular Meeting Minutes
March 17, 2015***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Page called the Board of Trustees Regular Meeting to order at 5:02 p.m.

Board Members in Attendance:

Jim Page Darlene Peters Alice Tawresey Steve Warner

Others in Attendance:

Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Bruce Riveland, Vice President for Administrative Services
Damon Bell, Vice President for Student Services and Achievement
Bruce Marvin, Assistant Attorney General
Chris Stokke, President AHE
Candace Alvarez, President WPEA

A. Consent Items

Approval of the draft minutes for the February 17, 2015 Regular Board of Trustees Meeting.

Trustee Tawresey made a motion to approve the minutes. Trustee Peters seconded the motion. The vote was unanimously in favor of approval of the February 17, 2015 minutes.

B. Communication Items

1. Communication from the Public

There was none.

2. Report of the Associated Student Body of Olympic College

Josiah Beaushaw sent a report; he is studying for a final exam and asked to be excused. He reported

- The ASOC appointed Zan Rost-Montieth to the position of Executive Vice President and Allison Pace to the position of Vice President – Poulsbo. Benjamin Betsch, Vice President – Shelton, has resigned; the ASOC has advertised the position.
- The ASOC is preparing for elections for the 2015-2016 year.
- The proposed ASOC budget was submitted to Dr. Bell. The ASOC allocated money to the student leadership development program. They would like to host a regional leadership conference in the future.

3. Report of the Board

The Board members and those in attendance celebrated the College's being named one of the top ten community colleges in the country by the Aspen Institute with a (sparkling cider) toast; Trustee Page recognized Dr. Mitchell for his leadership and the students, faculty, and staff for the work they did to achieve the recognition.

The Board discussed the TACTC request for award nominations; nominations are due April 10th.

4. Report of the President of the College

David Mitchell was absent; Mary Garguile reported for him. She highlighted

- The Resource Allocation Process – Approximately 150 support task templates are being completed this month; approximately 50 academic task templates will be completed in April. The Support Task Force has started reviewing submitted templates.
- Black History month – The College supported and participated in the Black History Month Celebration at the Admiral Theatre. Karen Vargas and her students from Living Life Leadership organized the program and created an interesting lobby display “Celebrating Hidden History.”
- Community Diversity Advisory Council – Dr. Mitchell, Damon Bell, and James Estrella met with Pat Moncure Thomas, Cherry Rachal, and Karen Vargas to discuss establishing a Community Diversity Advisory Council. Damon Bell reported that the council will meet two to three times per year; its focus will be on building relationships with communities of color. Damon also reported on the upcoming Destination OC: Men of Color Summit to be held on May 15.
- Partnership with the Bremerton Symphony Association – Dr. Mitchell, David Emmons, and Gina Huston met with Matthew Blegen, the Executive Director of the BSA, and the President and Vice President of the Board to discuss opportunities for the College to partner with the Symphony.

5. Report of the Olympic College Washington Public Employees Association

Candace Alvarez reported that the WPEA continues to work with the legislature. She also reported that the Classified Connection will be held on Friday, April 24th, at Island Lake. Trustee Page will attend and represent the Board at the Connection's morning session.

6. Olympic College Association of Higher Education

Chris Stokke reported

- The AHE will be electing new officers this year; Chris will not be running for reelection. He will serve as President until the end of the academic year. Chris thanked the Board for their leadership and support of the College and expressed appreciation for his chance to represent the AHE and participate at Board meetings.

- Contract negotiations are beginning this spring. Bargaining will probably begin in the fall.
- The AHE will be celebrating the end of the quarter on Thursday, March 19th, in HO 108 from 11:00 am – 2:00 pm. Chris invited the Board members to attend.

7. Report of the Olympic College Foundation

David Emmons reported

- The Eighth Annual Foundation Auction & Brunch was well attended. Everyone had a good time. The “student story” motivated those in attendance to give generously to the Fund a Need item; a record \$13,275 was raised for Fund a Need. The ninth Auction & Brunch has been scheduled for Sunday, March 6th.
- The Alumni Association and Bremerton Mayor Patty Lent will host a free spring concert Friday, April 24th, at the Admiral Theatre. It will feature OC alumnus David Friesen, a renowned bass player, and OC’s Jazz Band and Jazz Line. Guests will be asked to donate to an OC Music Scholarship.
- The OC Foundation Board held their annual retreat on March 14th; the retreat focused on programs at the College. Summer Kenesson spoke about the strategic plan; Dr. Mitchell shared his goals for the year; and presentations were made about the apprenticeship program (Karen Bolton), the Yama Project (Caroline Hartse), the Digital Filmmaking program (Timothy Hagan), and the Barner property (Susan Digby).
- The Foundation will be participating in the Kitsap Big Give on May 5th. To promote the Foundation’s participation in this event, an alumnus, a student, and a faculty member will share their OC stories. The digital filmmaking students will create a video of each story.
- The Donor/Scholar dinner will be held on Monday, June 1st, from 5:00-8:00 pm at the Bremer Student Center.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Collaborative Strategic Plan (CSP) Resource Allocation Process update

Bruce Riveland reported that the Support Task Force is receiving reports and beginning to review them. The Academic Task Force will be offering training when spring quarter starts; they will begin to review the reports in April. Dr. Mitchell and Bruce will be meeting with Chris Stokke, AHE President, and Candace Alvarez, WPEA President, to discuss the formation of the Budget Committee and lay the groundwork for the committee’s work.

3. Support Task Force Function Template – Board of Trustees

The Board of Trustees reviewed the template for the Board of Trustees. Changes and additions to the template were recommended, reviewed, and approved. Shawna Bliss will make the approved changes and additions to the template and send the template to Trustee Page for review and signature.

4. Student Achievement Initiative

Summer Kenesson prepared and distributed three handouts. Summer discussed the Student Achievement Initiative and how colleges earn points; she reviewed the student numbers and percentage points for Olympic College and compared them to the State system; and she gave some examples of data mining using the student achievement points. In her example, Summer identified a goal: increase momentum of students through to completion; a measure: increase points per student by 5%, and a question: Are some countable students earning no points at all? The answer: Yes, 5812 students. She broke the countable students into one of three groups, identified factors that may have contributed to their non-completer status, and offered some example interventions.

5. Agenda for joint session with South Kitsap School District

Trustee Cheney was unable to attend. She will report at the April Board meeting.

D. Action/Information Items

1. Action Item: Sabbatical Requests

The sabbatical requests were reviewed. Members asked and Mary Garguile explained the process of applying and being accepted for a sabbatical. Mary will send the list of criteria to the Board members.

Trustee Tawresey motioned for approval. Trustee Warner seconded the motion. The vote was unanimously in favor of the sabbatical requests.

2. Information Item: City of Bremerton Comprehensive Plan

Bruce Riveland updated the Board on the City of Bremerton's Comprehensive Plan; the Board accepted the City of Bremerton's Comprehensive Plan as an information item.

E. Executive Session

There was no Executive Session.

F. Adjournment

Trustee Page adjourned the meeting at 7:03 p.m.

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