

***Board of Trustees Regular Meeting Minutes
May 19, 2015***

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Page called the Board of Trustees Regular Meeting to order at 5:03 p.m.

Board Members in Attendance:

Jim Page Darlene Peters Alice Tawresey Steve Warner

Others in Attendance:

David Mitchell, President
Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Bruce Riveland, Vice President for Administrative Services
Damon Bell, Vice President for Student Services and Achievement
Bruce Marvin, Assistant Attorney General
Chris Stokke, President AHE
Candace Alvarez, President WPEA
Josiah Beaushaw, ASOC President

A. Consent Items

Approval of the draft minutes for the April 21, 2015 Regular Board of Trustees Meeting.

Trustee Peters made a motion to approve the minutes. Trustee Warner seconded the motion. The vote was unanimously in favor of approval of the April 21, 2015 minutes.

B. Communication Items

1. Communication from the Public

Bob Abel promoted the upcoming LSST (Large Synoptic Survey Telescope) meeting to be held at the Kitsap Conference Center, August 16-20. Nearly 300 of the best astronomers in the world will attend this meeting. Bob is speaking at various service organizations. He would like Kitsap to benefit from the meeting – educationally and economically.

Bob is arranging events that will draw the public into downtown Bremerton that week. There will be a series of public lectures on the telescope and astronomy (one of them in Spanish) at SEEfilm sponsored by the OC Foundation.

2. Report of the Associated Student Body of Olympic College

Josiah Beaushaw reported:

- The ASOC will be holding its last leadership panel on social responsibility.
- The ASOC is planning a 'hail and farewell event' to be held on the student parking lot the Friday before finals – the event will recognize the end of the quarter and the loss of 220 parking spaces when construction begins on the CIC building.
- The ASOC has not always felt heard this year – the ASOC appreciates its role on campus and would like to be included in all meetings and discussions that affect/will affect students.

3. Report of the Board

Trustees Cheney, Peters, and Tawresey attended and participated in the Community Multicultural Advisory Council breakfast meeting on Monday, May 11th. This was the first meeting of this newly appointed advisory council.

Trustees Page and Warner attended the ACT Spring Convention. Dr. Mitchell was awarded the ACT 2015 CEO Award at the dinner. Trustee Warner attended the Legislative Action Committee meeting.

Trustee Page will attend the College audit interview meeting on campus (May 20th).

4. Report of the President of the College

Dr. Mitchell

- thanked the Board for nominating him for the ACT 2015 CEO Award and Trustees Page and Warner for introducing him at the Award Ceremony. He noted that the award is also recognition for the Board – strong, informed, and supportive Boards make for successful presidents and winning colleges.
- noted that the hearings for the grievance procedure will be held on July 7th. Following the hearings, the Board will need to hold a special session to approve the Grievance Policy.
- expects to see a state budget late in June. In the unlikely event that the state operating budget is not passed before July 1, the College will continue to operate using local funds.
- recognized Bryan Watland for receiving the Navy Meritorious Civilian Service Award (the third highest honorary civilian award in the Dept. of the Navy). Bryan, Code 1000T Product Line Department Student Programs Director and Apprentice Program Administrator, received the award in recognition of his superb professional ability, intense personal initiative and dedication. His initiatives and innovative thinking led to the Command being better prepared for the growing workload and workforce. Dr. Mitchell expressed appreciation for Bryan's work with the College.

5. Report of the Olympic College Washington Public Employees Association

Candace Alvarez reported that WPEA continues to visit Olympia; everything is on hold.

6. Olympic College Association of Higher Education

Chris Stokke reported the AHE held elections; new leadership will begin September 1st. Chris will step down as AHE President. Chris expressed appreciation for his opportunity to work with the Olympic College Board of Trustees, for the work of the Board, and the Board members' commitment to the College and its students. The Board members expressed appreciation for Chris' work as AHE President.

7. Report of the Olympic College Foundation

David Emmons reported:

- The OC Foundation Board has been restructured. The Board will meet four times per year rather than nine. The executive committee will be elected for two-year terms. The Board has recruited nine new members making the total number of Board members 24.
- The OC Foundation will be starting a new campaign. A consultant, with experience fundraising for community colleges, has been hired; the consultant will be conducting a feasibility study in the fall. Board members will be trained to be advocates of the College. A task force will be developing a three-year strategic plan.
- Olympic College participated for the second year in the Kitsap Great Give. The College was in the top ten for donations – 76 donors donated \$21,100. 12 of those donors were new to the College. During the Great Give, OC students had a carnival and raised over \$500 for the SING program.
- The Donors and Scholars event will be held on Monday, June 8th, at the Bremer Student Center. The event begins at 5:30 p.m.
- The Board will meet with the Boys & Girls Club Board to create a 'Great Futures' joint scholarship for the College.

8. Presentation – Archaeology at Yama: An Immigrant Japanese Village in WA

Caroline Hartse and Bob Drolet, Professors of Anthropology, made a PowerPoint presentation on the Yama Project and Field School. The Yama Project is a unique collaboration between the College, the Kitsap Historical Society, and Bainbridge Island's Historical Museum, Metro Parks & Recreation District, Historic Preservation Commission, and Japanese American Community. It is being funded by a number of grants and donations. The Yama site is located on Bainbridge Island. The project promotes training and research at the College; students are getting the opportunity to work in the field and conduct museum and lab work.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Collaborative Strategic Plan (CSP) Resource Allocation Process update

Bruce Riveland reported:

- The Support Task Force has completed the first of three reviews; they will continue to work on determining the placement of the programs into the quintiles.
- The Academic Task Force is reviewing templates.

- The Leadership Team has had conversations with leaders of administration, faculty, and staff to develop the work outline for the budget process.
- The Budget Committee will be assembled in the next couple weeks. The committee will be composed of nine members – three selected from the AHE, three selected from the WPEA, and three selected by Cabinet to represent the administrators.
- Budget request forms for one-time money and for new permanent funding have been sent.
- The Budget Committee will begin its work the week of June 15th; Cabinet will review and approve the committee’s recommendations the week of August 10th. The process will align with the resource allocation process, budget requests, and the state legislators’ actions.

3. Recruitment of Underserved Populations

Teresa McDermott and Faviola Barbosa distributed and discussed a report on the College’s efforts to recruit underserved populations to the OC-Shelton campus.

Dr. Mitchell reported on the first meeting of the Community Multicultural Advisory Council held on Monday, May 11th, on the OC-Bremerton campus. 11 members of the community, Trustees Cheney, Peters, and Tawresey, and nine OC administrators were able to attend the meeting. Attendees divided into four groups to discuss two questions:

1. *“In the context of multiculturalism and people of color, what comes to mind when you think about the culture and environment at Olympic College”* and
2. *“Who should the College connect with to reach out to the diverse communities of color in our region that have been historically underrepresented in higher education?”*

Dr. Mitchell distributed notes from the meeting; the Board read and discussed the notes.

D. Action/Information Items

1. Action Item: Tenure Status Goker Tuncol

Trustee Tawresey motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of granting tenure to Dr. Goker Tuncol.

2. Action Item: Trustees Leadership Award

Trustee Warner motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the nomination for the annual Trustees Leadership Award.

3. Action Item: Military Service Members Tuition Waiver

Trustee Peters motioned for approval. Trustee Warner seconded the motion. The vote was unanimously in favor of the military service members’ tuition waiver.

4. Action Item: Foundation Tender of Gift

Trustee Peters motioned for approval. Trustee Warner seconded the motion. The vote was unanimously in favor of the Foundation Tender of Gift for April 20, 2015 to May 18, 2015.

5. Action Item: ASOC 2015-2016 Student Activities Budget

Trustee Warner motioned for approval. Trustee Peters seconded the motion. The vote was unanimously in favor of the ASOC 2015-2016 Student Activities Budget.

6. Information Item: Third Quarter (Jan – March) Financial Report

Bruce Riveland reviewed the third quarter financial report; the Board accepted the financial report as an information item.

E. Executive Session

There was no Executive Session.

F. Adjournment

Trustee Page adjourned the meeting at 6:48 p.m.

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