

*Board of Trustees Regular Meeting Minutes
November 17, 2015*

5:00 pm Regular Board of Trustees Meeting, Olympic College Bremerton, Humanities Student Services Building, Room 119/121, 1600 Chester Avenue, Bremerton, WA

Trustee Cheney called the Board of Trustees Regular Meeting to order at 5:01 p.m.

Board Members in Attendance:

Harriette Bryant Bev Cheney Steve Warner

Others in Attendance:

David Mitchell, President
Shawna Bliss, Executive Assistant to President
Mary Garguile, Vice President for Instruction
Damon Bell, Vice President for Student Services and Achievement
Cheryl Nuñez, Vice President for Equity and Inclusion
Janell Whiteley, Interim Vice President for Administrative Services
Bruce Marvin, Assistant Attorney General
Ted Baldwin, AHE President
Candace Alvarez, WPEA President
Drayton Jackson, ASOC President

A. Consent Items

Approval of the draft minutes for the October 20, 2015 Regular Board of Trustees Meeting.

Trustee Warner made a motion to approve the minutes. Trustee Bryant seconded the motion. The vote was unanimously in favor of approval of the October 20, 2015 minutes.

B. Communication Items

1. Communication from the Public

There was none.

2. Report of the Associated Student Body of Olympic College

Drayton Jackson reported:

- The ASOC officers attended the National Student Leadership Diversity Conference (NSLDC).
- The ASOC intends to focus on organizing the ASOC so that future leadership will continue to develop the organization's programs and activities.
- Drayton attended the African Male Summit in Atlanta, Georgia.
- Members of *The Olympian* staff were present. They intend to focus on developing a good, award-winning paper. They distributed the October and November issues to the board.

3. Report of the Board

Trustee Bryant toured the Barner property; she was impressed with its beauty and potential.

4. Report of the President of the College

Dr. Mitchell reported that he enjoyed participating on a panel with three other community leaders to discuss leadership with the first class of the new BAS – OLTM.

5. Report of the Olympic College Washington Public Employees Association

Candace Alvarez reported the WPEA is working with the business office to resolve a periodic increment date (PID) issue.

6. Report of the Olympic College Association of Higher Education

Ted Baldwin reported:

- The faculty are aware of the importance of fostering programs that build the number of FTEs.
- Ted is collecting examples from colleges throughout the country regarding the employment practices used with adjunct faculty.
- The faculty attended OC's Professional Development Day (11/17/15); they were engaged and enthusiastic. It was a very positive day.

7. Report of the Olympic College Foundation

David Emmons, Executive Director of the Olympic College Foundation, reported:

- The Foundation will be sponsoring the Admiral Theatre school program.
- Sue Kubik and John Lippincott, independent consultants from eAdvancement, conducted interviews at the College to determine the feasibility of a fundraising campaign. They will send their feasibility report to the Foundation.
- The Foundation sponsored Leadership Kitsap's Education Challenge Day.

8. Presentation – Report of the Vice President for Equity and Inclusion

There was no report.

C. Study Session

1. Board Coverage of Upcoming Events

The Board of Trustees discussed upcoming calendar items and determined who would be attending.

2. Study Session – ACCT Session Report

Trustee Warner reported on several sessions he attended at the 2015 ACCT Leadership Congress. He was particularly interested in the session on the role of the board in supporting diversity in the College and the session on community outreach. His summary, a copy of a PowerPoint, and appendices were posted on BoardDocs.

D. Action/Information Items

1. Action Item: South Kitsap School District Memorandum of Understanding

Trustee Warner motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of accepting the South Kitsap School District Memorandum of Understanding.

2. Action Item: Constitution and Bylaws – Student Government

Trustee Bryant motioned for approval. Trustee Warner seconded the motion. The vote was unanimously in favor of accepting the revised Constitution and Bylaws – Student Government.

3. Action Item: Foundation Tender of Gift for October 21, 2015 to November 17, 2014

Trustee Warner motioned for approval. Trustee Bryant seconded the motion. The vote was unanimously in favor of the generous Foundation Tender of Gift for October 21, 2015 to November 17, 2015.

4. Information Item: First Quarter Financial Report

Janell Whitely presented the First Quarter Financial Report for the College; the Board accepted the First Quarter Financial Report.

E. Executive Session

There was no Executive Session.

F. Adjournment

Trustee Cheney adjourned the meeting at 5:58 p.m.

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