

Medical Billing and Coding Sample Curriculum	
Fall Quarter	
CIS 150 Survey of Computing	4
MEDA 120 Medical Office Procedures	4
MEDA 130 Anatomy & Physiology/ Patho I	5
MEDA 162 Medical Terminology	5
MEDA 163 Medical Insurance Billing	3
Winter Quarter	
BSTEC 110 Beginning Keyboarding	3
MEDA 115 Computers in the Medical Office	4
MEDA 117 Healthcare Customer Service	3
MEDA 118 Ten Key Skills	1
MEDA 131 Anatomy & Physiology/ Patho II	5
MEDA 200 Med Reimbursement for Ambulatory Settings	2
Spring Quarter	
PE-ED 109 Basic CPR	1
MEDA 112 Med Law, Ethics & Bioethics	3
MEDA 114 Coding in Alternative Healthcare Settings	3
MEDA 164 Coding for Outpatient Settings	3
MEDA 180 AIDS/ HIV/Bloodborne Pathogens	1
MEDA 205 Medical Claims and Coding	2
Summer Quarter	
MEDA 213 Externship for Billing/ Coding	6
MEDA 214 Externship for Human Relations	2
Total Credits:	62

Medical Receptionist Sample Curriculum	
BSTEC 110 Beginning Keyboarding	3
CIS 150 Survey of Computing	4
MEDA 112 Med Law, Ethics and Bioethics	3
MEDA 117 Healthcare Customer Service	3
MEDA 120 Medical Office Procedures I	4
MEDA 140 Medical Receptionist Skills	2
MEDA 141 Medical Receptionist Externship	3
MEDA 162 Medical Terminology	5
MEDA 163 Medical Insurance Billing	3
MEDA 180 AIDS/HIV/Bloodborne Pathogens	1
OLRM 220 Human Relations in the Workplace	3
PE-ED 109 Basic CPR	1
Total Credits:	35

Medical Assisting Sample Curriculum	
Fall Quarter	
CIS 150 Survey of Computing	4
MEDA 109 Healthcare Calculations	2
MEDA 112 Medical Law, Ethics & Bioethics	3
MEDA 130 A & P/ Patho Physiology I	5
MEDA 151 Professional Prep I	1
MEDA 162 Medical Terminology	5
Winter Quarter	
MEDA 120 Medical Office Procedures I	4
MEDA 131 A & P/ Patho Physiology II	4
MEDA 136 Examination Room Techniques	5
MEDA 152 Professional Prep II	1
MEDA 163 Medical Insurance Billing	3
MEDA 168 Invasive Procedures for Med Assts	2
Spring Quarter	
MEDA 113 Pharmacology for Med Assts	2
MEDA 121 Medical Office Procedures II	4
MEDA 137 Lab Procedures for Med Assts	4
MEDA 153 Professional Prep III	1
MEDA 205 Medical Claims and Coding	2
MEDA 208 Exit Testing for MA	2
MEDA 209 Medical Office Emergencies	2
Summer Quarter	
MEDA 210 Practicum for Medical Assistants	6
MEDA 211 Human Relations in the Med Off	1
Total Credits:	63