



**Club Quarterly Update Form**

Name of Club: \_\_\_\_\_ Quarter/Year: \_\_\_\_\_

Club Advisor: \_\_\_\_\_ Email: \_\_\_\_\_

Club President: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

OC Student E-Mail Address: \_\_\_\_\_ Other E-mail Address: \_\_\_\_\_

Club Congress Representative: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

OC Student E-Mail Address: \_\_\_\_\_ Other E-mail Address: \_\_\_\_\_

**Club Directory:** The SGOC VP of Student Life will post in OrgSync, a directory of student clubs for potential members seeking to contact student clubs.

*Club President: I consent to having my email address listed in the online directory (initial in the space below):*

\_\_\_\_\_ Your OC student e-mail address for the Clubs website (This will be an @inst.oc.ctc.edu email address.)

**Club Meeting Information:** (so interested students can find you)

(Please circle) S M T W T F S Time: \_\_\_\_\_ Location: \_\_\_\_\_

**Activities - Past Quarter**

Please list activities and events which have been presented by the organization during the past quarter.

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**Activities - Upcoming Quarter**

Please list activities and events which you hope to present during the upcoming quarter (please include dates if possible)

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**I have read the entire SGOC Constitution and Bylaws for complete understanding of SGOC functions. I will be held responsible for any information presented in the SGOC Constitution and the Club Handbook.**

Signed: \_\_\_\_\_ Club Representative \_\_\_\_\_ Date \_\_\_\_\_ Club Advisor \_\_\_\_\_ Date \_\_\_\_\_